

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2018**

**BENCH  
OUTREACH**

**(A company limited by guarantee)**

**CHARITY REGISTRATION No: 1077933  
COMPANY REGISTRATION No: 3751509**

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**CONTENTS**

<b>Page 3</b>	<b>Legal and Administrative Information</b>
<b>Pages 4 to 8</b>	<b>Report of the Trustees</b>
<b>Page 9</b>	<b>Statement of Financial Activities</b>
<b>Page 10</b>	<b>Balance Sheet</b>
<b>Pages 11 to 16</b>	<b>Notes to the Financial Statements</b>
<b>Page 17</b>	<b>Independent Examiner's Report</b>

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**LEGAL AND ADMINISTRATIVE INFORMATION**

<b>CHARITY NUMBER</b>	1077933
<b>COMPANY REGISTRATION NUMBER</b>	3751509
<b>DATE OF INCORPORATION</b>	13 April 1999
<b>START OF FINANCIAL YEAR</b>	1 July 2017
<b>END OF FINANCIAL YEAR</b>	30 June 2018
<b>DIRECTORS AT 30 JUNE 2018</b>	Paul Chapman (Chair) Errol Chambers Stephen Mathers Ann Schlachter Shaun Simon Jodie Wilkinson - appointed 20/11/17  David Barlow - resigned 11/09/17
<b>CHIEF EXECUTIVE</b>	Declan Flynn
<b>COMPANY SECRETARY</b>	Jannet Mathers
<b>GOVERNING DOCUMENTS</b>	Memorandum & Articles of Association, incorporated 13 April 1999 Articles of Association updated 16 November 2015

**OBJECTS**

- A)** Advance the Christian faith in the United Kingdom and elsewhere in the world as the Directors of the charity (herein called the Trustees) may from time to time think fit,
- B)** To relieve persons who are in conditions of need or hardship or who are aged or sick or who are homeless and to relieve the distress caused thereby in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- C)** To advance education in accordance with Christian principles by such means as the Trustees may consider appropriate including by means of establishing and operating any educational establishment or establishments in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- D)** To promote the rehabilitation of persons affected by drugs, alcohol and other substance addiction and abuse in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- E)** To relieve persons who are experiencing mental or emotional suffering in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- F)** To advance the provision of training and the development of skills for employment for those in financial and economic need in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit,
- G)** To promote and fulfil such other charitable purposes beneficial to the community in the United Kingdom and elsewhere in the world as the Trustees may from time to time think fit.

<b>REGISTERED ADDRESS</b>	14 New King Street Deptford London SE8 3HS	<b>INDEPENDENT EXAMINER</b>	Dominique Wells FCA 10 Lakeswood Road Petts Wood Kent BR5 1BJ
<b>BANKERS</b>	HSBC Bank Plc 85 Lewisham High Street London SE13 6BE		

# **BENCH OUTREACH**

## **(A company limited by guarantee)**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 30 JUNE 2018**

The trustees, who are also the directors of the charity for the purposes of Company Law, present their report together with the financial statements of the charity for the year ended 30 June 2018.

The financial statements have been prepared in accordance with the accounting policies set out in pages 11 and 12 and with applicable UK accounting standards, the Charities Act 2011, the Companies Act 2006, Accounting and Reporting By Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) and the Charity's governing document.

The legal and administrative information set out on page 3 forms part of this report.

#### **Structure, Governance and Management**

**Bench Outreach** is a registered charity (No. 1077933) and a company limited by guarantee (No. 3751509). Our operations are governed by the Memorandum and Articles of Association adopted on 13 April 1999 and amended by a special resolution of the members on 16 November 2015.

The Board meets between 4 and 6 times a year and is responsible for the good governance of the organisation and its strategic direction including approving the annual budget. The CEO attends all meetings. New trustees are appointed by the trustees and are recruited taking regard of the Board's need for a range of skills, experience and diversity. Prospective trustees will attend a Board meeting before being put forward for appointment and are provided with copies of the Articles of Association, latest accounts and the minutes of recent trustee meetings.

#### **Our Aims and Values**

The aims of the organisation are to help vulnerable people overcome drug and alcohol dependence, find decent homes and lead lives that have meaning and purpose. We are a registered charity offering an inclusive, confidential and non-judgemental service. We embrace the principles of equality and diversity and we believe that every life is important and valuable. To meet these aims, we work with people to help them find and sustain accommodation, maximize their income and we support them to access treatment for drug, alcohol and mental health problems.

The charity acknowledges its requirement to demonstrate clearly that it must have charitable purposes or 'aims' that are for the public benefit. The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

#### **Who We Help**

We work with people who are aged over 18. They can be homeless or threatened with homelessness. If they are housed, they are in danger of becoming homeless. While many would be described as having complex needs such as drug or alcohol addiction, every person seeking our help shares the common characteristic of living in poverty, whatever their employment status. The issues they face are related to exclusion and discrimination. Put simply, because of their socio-economic status, they do not have access to a range of services – financial, educational, health and social – that most people enjoy.



## **What We Do - Our Outputs**

With a team of 8 staff and over 25 volunteers, we offer a range of services to vulnerable people at a growing number of locations in the London Borough of Lewisham. The bulk of our activities take place at Jessica's Heart – a wonderful building in Deptford provided for us by our principal supporter, the Jessica Mathers Trust. We also reach out into the community at other sites - the Shaftesbury Christian Centre in Deptford, CGL, which is the community drug and alcohol treatment service in Lewisham, and the 2000 Community Action Centre on the Pepys Estate in Deptford.

Our projects are complementary and aim to reduce homelessness, poverty, exclusion and ill-health:

- **Housing First** is our best known project, providing support to people with histories of rough sleeping, living in hostels and imprisonment. It is based on the principle that housing is a basic human right. In partnership with Lewisham Council and a number of housing associations, the Housing First team place people in independent accommodation and provide them with the support they need to keep their tenancies. Support is not conditional on participants entering treatment – the aim being to break the cycle of homelessness and prison.
- **Access to Housing and Treatment** focuses on helping vulnerable people who are homeless to find secure, sustainable accommodation, on preventing homelessness among people who are insecurely housed and on helping people to access treatment. By providing signposting, advice, referral and advocacy, we help over 400 people a year find appropriate accommodation, avoid eviction, or engage with drug, alcohol and mental health treatment services.
- **Nyon Grove** is a five-bed, supported housing project, providing housing, access to physical/mental health treatment, drug and alcohol treatment services or help to return to the workforce.
- **The Evening Service** is a joint project with the Bear Church in Deptford. Every Sunday evening, a team of Bench Outreach staff, volunteers and members of the church prepare and serve food, and offer housing and treatment advice and signposting to up to 50 vulnerable and homeless people.

## **Outcomes and Impact**

When a person approaches Bench Outreach, every intervention we make to help them is aimed at reducing their vulnerability. We support them to find accommodation, address health issues, reduce their exclusion and isolation and ultimately decrease their dependence on our organisation by empowering them with the skills needed to advocate successfully for themselves.

Our core project – Access to Housing and Treatment – now works with over 400 people a year. Almost all the people who approach us for help are either homeless, vulnerably housed or at risk of eviction. Over the last twelve months we have supported in the region of 200 people into more secure accommodation. Rough sleepers have been helped to access emergency accommodation, others were referred into supported accommodation, those with lower support needs were helped to find accommodation in the private rented sector and people to whom the local authority owed a housing duty – those in 'priority need' – were helped to make homelessness applications or appeal negative decisions. People who were vulnerably housed or at risk of eviction were helped to challenge spurious eviction notices or were assisted to negotiate tenancy rescue packages with their housing providers. One of the unique features of our service locally is our ability, by having a solicitor on our team, to represent people in court. This is particularly important in the current climate with cutbacks to legal aid. Many people who approach us have problems making and maintaining benefit claims. This is due to issues such as



## **Outcomes and Impact (continued)**

computer literacy, mental health and substance use; however increasingly it is because of a persecutory and punitive welfare system that has created deliberate barriers to receipt of benefits for people who do not have the inner resources or resilience to go through the process of claiming their rightful entitlements. We helped over 200 people make benefit applications or appeal sanctions, ranging from Job Seekers Allowance applications on line to representing people at Personal Independence Payment appeals.

Our Housing First project is now an established housing option for multiply excluded people in the London Borough of Lewisham. Working with over 40 people who have never before been able to maintain accommodation, it has a tenancy sustainment success rate of over 80% and has become a model for service delivery in the sector. This project has been independently evaluated by Becky Rice, a highly regarded independent researcher, and her report is published on our website [www.benchoutreach.com](http://www.benchoutreach.com). We continue our participation with Homeless Link on their Housing First England Project, contributing to network meetings and information sharing, and are active participants in developing the approach and encouraging housing providers and local authorities to sign up to Housing First. This year we have advised a number of local authorities and organisations on the implementation of Housing First.

Nyon Grove, our supported accommodation, continues to run at over 90% occupancy and to provide accommodation and move-on options to people with low support needs. Having agreed another five year lease with the owners of the property, we are now working on integrating this resource more fully into the existing housing pathways for vulnerable people in the borough.

The Evening Service, our outreach partnership with the Bear Church in Deptford, has average attendance figures of up to 50 people every Sunday night. This project, as well as providing food and warmth to cold and hungry people, is an effective gateway into a range of services in the borough through our signposting provision.

We are currently restructuring our Women's Group with a view to developing a client led service development project.

As well as the substantial effect our interventions have on the lives of many people, we also have a major impact on the sector and within the community. We are able to measure this impact through the feedback we seek and receive from our clients and our partner organisations. In recent years we have become a valued, integral and strategic player in the overall approach to ending all forms of homelessness here in the Borough of Lewisham and further afield. We have led the drive in the borough for partnership working and a multi-agency approach to case management. We have been at the forefront of innovation in piloting and delivering Housing First. Our clients are overwhelmingly appreciative and complimentary about our services and our partners value our input and expertise. On a wider front, we have been responsible for raising awareness of the needs of vulnerable people with the Metropolitan Police, the Department of Work and Pensions, housing providers and the general public.

## **Meeting Future Challenges**

We operate in one of the most deprived local authorities in England, with high levels of homelessness, drug use and poverty. We also operate during a time of great uncertainty: while most of our clients are politically unengaged, it is likely that they are the ones who will be adversely affected most in society by decisions made by central and local government – welfare reform, housing policy and leaving the European Union being cases in point. It is our duty as a charity dedicated to relieving distress and poverty to mitigate the negative impact of these decisions on the vulnerable people we are funded to assist.

## **Meeting Future Challenges (continued)**

Therefore, going forward, we intend to concentrate our efforts on a number of fronts:

- Increasing our capacity to provide timely and effective signposting, advice and advocacy at various locations in the borough.
- Expanding our Housing First service in partnership with Lewisham Council.
- Exploring housing options for ex-offenders seeking to enter higher education in partnership with Goldsmiths University of London.
- Ensuring that immediate emergency shelter is available to rough sleepers in collaboration with our partner organisation, the 999 Club.
- Contributing to the debate locally and nationally on the need for investment and innovation in the provision of services to vulnerable people.

We recognise that these goals are only attainable through collaboration and partnership and we will continue to cultivate relationships with other organisations, local authorities, training and education providers and individuals who can help us to realize these aims.

## **Risk Assessment**

The trustees actively review the major risks which the charity faces on a regular basis. We believe that the major risk is if insufficient funds are raised to meet our planned expenditure. This year the organisation has been successful in funding the continuation of the Housing First project, but this current level of fundraising needs to be maintained and is a continuous process. The trustees also conduct an annual review of the controls over key financial systems and have updated the systems to mitigate the significant risks. The trustees acknowledge that the significant operational risk is the loss of one of the key employees; this is common to any small charity.

## **Financial Review**

During the year we have made great progress in consolidating our financial position. Expenditure reduced slightly to £300,081 (2017 £324,875), whereas income remained broadly unchanged at £335,414 (2017 £335,687) when increased unrestricted donations of £46,439 (2017 £32,148) are included. Consequently unrestricted reserves at the year-end increased to £112,440 (2017 £73,322) and now stand at five months' normal expenditure.

For the 2019 year we have attracted the continuing support of our major funders – the Big Lottery Reaching Communities Fund, the Deptford Challenge Trust, the Jessica Mathers Trust, the Lloyds Bank Foundation, the Merchant Taylors' Charity, the Pimco Foundation, and the Tudor Trust – while attracting new support from the Henry Smith Charity. This year has also seen us receive funding from Lewisham Council and the Ministry of Housing, Communities and Local Government through their Rough Sleeping Initiative which has allowed us to expand our Housing First provision.

Alongside this corporate funding, we are also privileged to continue receiving support from a growing number of individuals to whom we are deeply grateful. We also wish to acknowledge the support of the legendary City of London Brass Band whose annual Bench Outreach Christmas fundraising concert grows in popularity.



## **Reserves Policy**

The trustees have considered the level of reserves they wish to retain, appropriate to the charity's needs, based on the charity's size and the level of financial commitments. We consider this to be unrestricted funds equivalent to a minimum of three months' total expenditure and a maximum of twelve months total expenditure. This should enable the trustees to ensure that the charity will be able to continue to fulfill its charitable objectives even if there is a temporary shortfall in income or additional unexpected expenditure. The trustees will endeavour not to set aside funds unnecessarily.

## **Conclusion**

We, the trustees, would like to thank our clients for their faith in our expertise and their generous appreciation of the services we provide. Without the dedication of our staff and volunteers, none of this would be possible and we thank them for their commitment. We are grateful to our many generous supporters, listed elsewhere in this report, who sustain the work financially and we are indebted to our partner organisations – especially the 999 Club, the Bear Church, CGL (Change, grow, live), Deptford Reach, Emmaus, Kairos, King's Church, Lewisham and Greenwich Councils, the Ministry of Housing, Communities and Local Government, St. Mungo's, the Salvation Army, Spitalfields Crypt Trust and Thames Reach. We look forward to continuing our work together and hope for a day when our services will no longer be required.

## **Trustees Responsibilities**

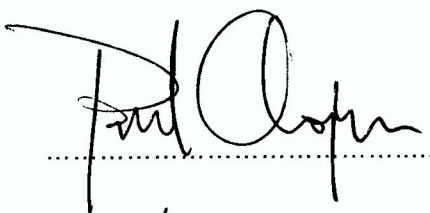
In preparing these accounts, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statement
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the organisation will continue to operate.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the charity's assets and taking reasonable steps to prevent or detect fraud and breaches of law and regulation.

So far as each of the trustees is aware, there is no relevant information that has not been disclosed to the charity's examiner and each of the trustees believes that all steps have been taken to make her aware of any relevant audit information and to establish that the examiner has been made aware of this information.

Signed on behalf of the trustees



P Chapman

Date:

09/03/2019



**BENCH OUTREACH**  
**(A company limited by guarantee)**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 30 JUNE 2018**

	<b>Notes</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
<b>INCOME</b>					
Donations and Legacies	2	50,112	240,907	<b>291,019</b>	295,807
Income from Charitable Activities		44,301	-	<b>44,301</b>	39,821
Income from Investments		94	-	<b>94</b>	59
<b>TOTAL INCOME</b>		<b>94,507</b>	<b>240,907</b>	<b>335,414</b>	<b>335,687</b>
<b>EXPENDITURE</b>					
Expenditure on Raising Funds		343	-	<b>343</b>	-
Expenditure on Charitable Activities	3	55,046	244,692	<b>299,738</b>	324,875
<b>TOTAL EXPENDITURE</b>		<b>55,389</b>	<b>244,692</b>	<b>300,081</b>	<b>324,875</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>39,118</b>	<b>(3,785)</b>	<b>35,333</b>	<b>10,812</b>
Total Funds Brought Forward		73,322	3,785	<b>77,107</b>	66,295
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>112,440</b>	<b>-</b>	<b>112,440</b>	<b>77,107</b>

Movements on all reserves and all recognised gains and losses are shown above. All of the organisation's operations are classed as continuing.

The notes on pages 11 to 16 form part of these financial statements.

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**BALANCE SHEET**  
**AS AT 30 JUNE 2018**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL 2018 £	TOTAL 2017 £
<b>Fixed Assets</b>					
Tangible Assets	4	-	-	-	-
<b>Current Assets</b>					
Cash at Bank and in Hand	6	106,718	57,906	<b>164,624</b>	181,147
Debtors: amounts falling due within one year	7	13,164	-	<b>13,164</b>	2,447
<b>Total Current Assets</b>		<b>119,882</b>	<b>57,906</b>	<b>177,788</b>	<b>183,594</b>
<b>Creditors: amounts falling due within one year</b>	8	(7,442)	(57,906)	<b>(65,348)</b>	(106,487)
<b>NET CURRENT ASSETS</b>		<b>112,440</b>	<b>-</b>	<b>112,440</b>	<b>77,107</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>112,440</b>	<b>-</b>	<b>112,440</b>	<b>77,107</b>
<b>Funds of the Charity</b>					
General Funds		112,440	-	<b>112,440</b>	73,322
Restricted funds	5b	-	-	-	3,785
<b>TOTAL FUNDS</b>		<b>112,440</b>	<b>-</b>	<b>112,440</b>	<b>77,107</b>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 ('the Act') relating to small companies, and with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

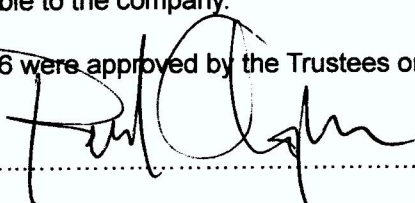
For the year ended 30 June 2018, the company was entitled to the exemption from audit under Section 477(2) of the Act. The members have not required the company to obtain an audit of its accounts for this financial period in accordance with Section 476 of the Act.

The trustees acknowledge their responsibility for:

- 1 ensuring the company keeps accounting records which comply with Section 386; and
- 2 preparing accounts that give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its net incoming resources for the financial year, in accordance with the requirements of Section 393, and otherwise comply with the requirements of the Act relating to accounts, insofar as they are applicable to the company.

The financial statements on pages 9 to 16 were approved by the Trustees on 09/03 2019

and signed on their behalf by Trustee



P Chapman

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**1 ACCOUNTING POLICIES**

**Basis of Preparation**

The charity is a public benefit entity.

The financial statements have been prepared on the historical cost basis of accounting and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102).

The charity has taken advantage of the exemption to prepare a statement of Cash Flows as per Update Bulletin 1 of the Charity SORP (FRS 102) February 2016.

**Income**

***Recognition of Income***

This is included in the Statement of Financial Activities (SOFA) when:

- ♦ the charity becomes entitled to the income;
- ♦ the income is expected to be received; and
- ♦ the monetary value can be measured with sufficient reliability.

***Income with Related Expenditure***

Where income has related expenditure (as with fundraising or contract income) the income and related expenditure are reported gross in the SOFA.

***Grants and Donations***

Grants and donations are included in the SOFA when the charity has entitlement to the income.

Where a grant is awarded for use against expenditure over a specified period, only that proportion of the grant relating to the financial period is recognised in the SOFA.

***Tax Reclaims on Donations and Gifts***

Income from tax reclaims is included in the SOFA in the same financial period as the gift to which it relates.

***Contractual Income and Performance Related Grants***

This is only included in the SOFA once the related goods or services have been delivered.

***Gifts in Kind***

Gifts in kind are accounted for at the lower of a reasonable estimate of their value to the charity and the amount actually realised. Gifts in kind for sale are included as gifts on receipt at fair value.

Gifts in kind for use by the charity are included in the SOFA as income when receivable.

***Donated Services and Facilities***

These are only included in income (with an equivalent amount in expenditure) where the benefit to the charity is reasonably quantifiable, measurable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

***Volunteer Help***

The value of any voluntary help received is not included in the accounts but is described in the Trustees' Annual Report.



**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**Investment Income**

This is included in the accounts when receivable.

**Expenditure and Liabilities**

**Liability Recognition**

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

**Grants with Performance Conditions**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SOFA once the recipient of the grant has provided the specified service or output.

**Grants Payable without Performance Conditions**

These are only recognised in the accounts when a commitment has been made and there are no conditions to be met relating to a grant which remain in the control of the charity.

**Support Costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of the resources, eg allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

**Fixed Assets**

These are capitalised if they can be used for more than one year, and cost at least £1,000. They are valued at cost or, if gifted, at the value to the charity on receipt.

**Depreciation**

Depreciation is calculated at a rate to write off the cost of tangible fixed assets on a straight line basis over their estimated useful lives. The rates applied per annum is as follows:

- Fixtures and Fittings 10%

<b>2 INCOME</b>	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
<b>Donations and Legacies</b>				
Donations	46,439	240,907	<b>287,346</b>	294,847
Fundraising	3,673	-	<b>3,673</b>	960
	<b>50,112</b>	<b>240,907</b>	<b>291,019</b>	<b>295,807</b>

See Note 5a regarding Donations for Unrestricted Funds of £46,439.

See Note 5b regarding Donations for Restricted Funds of £240,907.



**BENCH OUTREACH**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2018**

<b>3 EXPENDITURE ON CHARITABLE ACTIVITIES</b>		Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
	<b>Notes</b>				
Catering		136	271	<b>407</b>	348
Client Welfare		3,493	4,965	<b>8,458</b>	9,169
Donations		-	6,250	<b>6,250</b>	6,275
Equipment		375	399	<b>774</b>	1,913
Licences & Subscriptions		732	356	<b>1,088</b>	883
Postage, Printing & Stationery		52	14	<b>66</b>	563
Office Costs		-	35,500	<b>35,500</b>	28,000
Nyon Grove - Client Accommodation		32,430	-	<b>32,430</b>	30,811
Professional Fees		4,259	47,482	<b>51,741</b>	37,290
Staff	9	6,035	143,074	<b>149,109</b>	196,751
Sundry Expenses		1,062	139	<b>1,201</b>	1,085
Telephone & Internet		1,686	3,261	<b>4,947</b>	4,981
Training		2,812	2,167	<b>4,979</b>	2,631
Travel & Subsistence		7	544	<b>551</b>	1,077
Volunteer Expenses		-	9	<b>9</b>	158
Bank Charges		68	22	<b>90</b>	70
Insurance		399	239	<b>638</b>	1,370
Independent Examiner's Fees		1,500	-	<b>1,500</b>	1,500
		<b>55,046</b>	<b>244,692</b>	<b>299,738</b>	<b>324,875</b>

<b>4 TANGIBLE FIXED ASSETS</b>	Fixtures & Fittings £	<b>TOTAL £</b>
Cost as at 1 July 2017	3,869	3,869
Additions	-	-
Disposals	-	-
<b>Cost as at 30 June 2018</b>	<b>3,869</b>	<b>3,869</b>
Depreciation as at 1 July 2017	3,869	3,869
Charge	-	-
Disposals	-	-
<b>Depreciation as at 30 June 2018</b>	<b>3,869</b>	<b>3,869</b>
Net Book Value as at 30 June 2017	-	-
<b>Net Book Value as at 30 June 2018</b>	<b>-</b>	<b>-</b>

The annual commitments under irrevocable operating leases and capital commitments are £Nil (2017 £Nil).

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**5a UNRESTRICTED FUNDS**

	Income 2018 £	Income 2017 £
Bear Church	1,800	1,800
Deptford Challenge Trust	6,250	6,250
Jessica Mathers Trust	16,000	9,000
Kallars Ltd	167	126
St Peter's Church, Brockley	420	415
Unite	350	-
Regular Individual Donations	14,112	13,125
Other Individual Donations	7,340	1,432
<b>Total</b>	<b>46,439</b>	<b>32,148</b>

Regular Individual Donations include £3,000 donated by trustees (£3,000 for 2017).

**5b RESTRICTED FUNDS**

Fund	B/f 1 July 2017 £	Deferred Income 2017 £	Grants Receivable £	Deferred Income 2018 (Note 8) £	Income £	Expenditure £	C/f 30 June 2018 £
Deptford Challenge Trust	-	-	6,250	-	6,250	(6,250)	-
Drapers' Charitable Fund	-	9,167	-	-	9,167	(9,167)	-
Big Lottery	567	49,095	81,825	-	130,920	(131,487)	-
Housing the Homeless	540	-	607	-	607	(1,147)	-
Krock Foundation	-	-	313	-	313	(313)	-
League of the Helping Hand	7	-	100	-	100	(107)	-
Lloyds Bank	-	12,500	25,000	(14,583)	22,917	(22,917)	-
Merchant Taylors	-	7,333	-	-	7,333	(7,333)	-
Newby Trust	180	-	(180)	-	(180)	-	-
PIMCO Foundation	-	3,333	15,000	(5,000)	13,333	(13,333)	-
St George Dragon Trust	531	-	117	-	117	(648)	-
SIB Foundation	1,610	70	14,460	-	14,530	(16,140)	-
Society for the Relief of Distress	150	-	-	-	-	(150)	-
Talisman Charitable Trust	200	-	-	-	-	(200)	-
Tudor Trust	-	-	35,000	(35,000)	-	-	-
Jessica Mathers Trust	-	-	35,500	-	35,500	(35,500)	-
<b>Total</b>	<b>3,785</b>	<b>81,498</b>	<b>213,992</b>	<b>(54,583)</b>	<b>240,907</b>	<b>(244,692)</b>	<b>-</b>

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2018**

The grants for specific purposes during the year were:-

- 1) A second grant of £6,250 from the Deptford Challenge Trust for a joint project with Deptford Reach to integrate homeless support services.
- 2) A fourth grant being £81,825 from the Big Lottery Fund towards the Housing First pilot project.
- 3) A fourth grant of £25,000 from the Lloyds Bank Foundation to help fund the salaries of the Access to Housing and Treatment team.
- 4) A new grant of £15,000 from the PIMCO Foundation towards the Access to Housing and Treatment project.
- 5) A further grant of £14,460 from the Social Investment Business Foundation to support the charity to become investment ready.
- 6) A new grant of £35,000 from the Tudor Trust towards the continuation of the Housing First project.
- 7) Various small grants, less returns, totalling £957 from Housing the Homeless, the Krock Foundation, the League of the Helping Hand, the Newby Trust, the St George Dragon Trust and the Society for the Relief of Distress to purchase specified household items for individual clients.
- 8) The Jessica Mathers Trust has donated the use of office space and related services at Jessica's Heart, 14 New King St, Deptford, London SE8 3HS. This has been included at its estimated value.

**6 CASH AT BANK AND IN HAND**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
Cash at Bank	106,356	57,906	<b>164,262</b>	180,835
Cash in Hand	362	-	<b>362</b>	312
	<b>106,718</b>	<b>57,906</b>	<b>164,624</b>	<b>181,147</b>

**7 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
Income Receivable	7,496	-	<b>7,496</b>	50
Tax Refund on Gift Aid	2,539	-	<b>2,539</b>	2,397
Prepayments	3,129	-	<b>3,129</b>	-
	<b>13,164</b>	<b>-</b>	<b>13,164</b>	<b>2,447</b>

**BENCH OUTREACH**  
**(A company limited by guarantee)**

**NOTES TO THE FINANCIAL STATEMENTS (continued)**  
**FOR THE YEAR ENDED 30 JUNE 2018**

**8 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	Unrestricted Funds £	Restricted Funds £	<b>TOTAL 2018 £</b>	<b>TOTAL 2017 £</b>
Deferred Income	-	54,583	<b>54,583</b>	81,498
Sundry Creditors and Accruals	7,442	3,323	<b>10,765</b>	24,989
	<b>7,442</b>	<b>57,906</b>	<b>65,348</b>	<b>106,487</b>

See Note 5b regarding Deferred Income for Restricted Funds of £54,583.

**9 STAFF COSTS AND NUMBERS**

	<b>2018 £</b>	<b>2017 £</b>
Gross Wages and Salaries	<b>138,165</b>	174,565
Employer's National Insurance Costs	<b>9,325</b>	13,007
Pension Costs	<b>1,619</b>	1,179
Compensation for Loss of Office	-	8,000
	<b>149,109</b>	<b>196,751</b>

Employees who were engaged in furtherance of the charity's objectives:

<b>2018</b>	<b>2017</b>
<b>7</b>	<b>8</b>

No employee received emoluments in excess of £60,000.

No employee was paid compensation for Loss of Office (2017 one employee £8,000).

**10 TAXATION**

The charitable company is a registered charity and is generally exempt from income tax and capital gains tax. Irrecoverable VAT is included in the cost of those items to which it relates.

**11 PAYMENTS TO TRUSTEES AND RELATED PARTIES**

No payments were made to Trustees or any persons connected with them during this financial period. No other material transaction took place between the organisation and a trustee or any person connected with them.



**BENCH OUTREACH**  
**(A company limited by guarantee)**

**INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS**

**Report to the Trustees of Bench Outreach on the accounts for the year ended 30 June 2018 set out on pages 9 to 16.**

This report is made solely to the Trustees in accordance with Section 154 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees for my examination work, for this report, or for the opinions I have formed.

**Respective responsibilities of Trustees and examiner**

The charity's Trustees (who are also directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Act), and that an independent examination is needed. The charity's total income exceeds £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

Having been satisfied that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts (under Section 145 of the Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the Act), and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

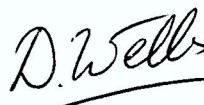
My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an opinion as to whether the accounts present a 'true and fair' view and my report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- which gives me reasonable cause to believe that, in any material respect, the Trustees have not met the requirements to show that:
  - accounting records are kept (in accordance with Section 130 of the Charities Act 2011), and
  - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Companies Act 2006, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (FRS 102)
- or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dominique Wells FCA  
Chartered Accountant  
10 Lakeswood Road  
Petts Wood  
Kent BR5 1BJ



Date: 15 March 2019